



Room Addition Form

Date: _____

Homeowner(s) _____

Address _____

Phone number _____

Email _____

Anticipated start date _____

Who is doing the work? _____

If a contractor, have you asked for a lien waver and proof of insurance?

I have complied with the current city codes and permitting process.

A copy of the city permit is attached.

Type of addition Enclose deck Add sunroom Add room

Provide a diagram of the enclosed deck/sunroom/room addition: length, width, height.

Color and type of siding _____

Color of trim _____

Color of shutters and/or door _____

Type and color of the roof _____

Type of insulation _____

Type of flooring? _____

Will there be windows(s)? Where and how many? _____

Provide samples of all colors you plan to use. _____

Neighbor on the right is informed (signature & date) _____

Neighbor on the left is informed (signature & date) _____

Signature _____

Please scan or take a picture and email to: secretary@theoakskc.org. Please allow up to 5 days from the time we receive your request to plan to meet with you and to learn of our decision.

Home Improvement Committee Comments:

Approved (signed and dated)